



# YIN YIN HTWE

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**Website:** <https://contextualcanvasay.wixsite.com/the-contextual-can-1>

## SUMMARY

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A flexible professional and a transformative leader with experience in education, environmental tutoring, communication, research, and community engagement, demonstrated through roles in instruction, media content production, and program administration. Proven ability to develop content, manage projects, oversee documents, finances, and strong relationships with colleagues and clients. Passionate about making a positive impact through effective communication, being a good listener, and a practitioner.

## WORK EXPERIENCE

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**Full-time volunteer, International Conference on Public Policy (ICPP)** **July 2-4, 2025**

- Assisted in 7 sessions and contributed as a way-finder, welcoming guests and providing tech support during ICPP7 in Chiang Mai, Thailand.

**Part-time volunteer, People's Radio Myanmar** **June 2021 - present**

- Produce, record, and edit audio content for podcasts.
- Manage Google Workspace and created written content for social media posts.
- Generate 10-minute podcasts and three podcasts per week.

**Online Academic Instructor, Mon National College** **July 2024 - Dec 2024**

- Delivers instruction on the Cambridge's Skills for Effective Writing 3 curriculum.
- Supervises and evaluates student work, providing feedback and guidance.
- Monitors and supports the development of second-year students' reading and writing skills.

**Tutor, Karenni College of Social Sciences and Humanities** **May 2023 - June 2024**

- Instructed students in environmental science and English, incorporating both theoretical and practical learning.
- Led the organization of seminars and field trips, enriching the educational experience.
- Managed student assignments and provided constructive feedback on academic performance.
- Offered guidance and support to students, teachers, and staff.
- Collaborated with colleagues through regular participation in monthly meetings.

**Program Assistant, Thabyay Education Foundation** **Dec 2019 - Nov 2022**

- Translated English curricula into Burmese, ensuring accurate and culturally relevant adaptation.
- Managed inventory and oversaw the printing, distribution, and delivery of publications nationwide.
- Developed social media content to promote organizational activities and initiatives.
- Coordinated donations and logistics, including contacting partners and arranging events.
- Maintained strong relationships with customers and suppliers through effective communication.
- Managed records, reports, and data, ensuring accurate filing and organization.

**Customer Relationship Executive, Telenor Telecommunication Company** **Dec 2017- Aug 2018**

- Provided excellent customer service and resolved a wide range of customer issues, ensuring high satisfaction.
- Built and maintained strong customer relationships while consistently achieving sales targets for internet services.
- Communicated effectively to address customer needs, promote services, and enhance the overall customer experience.



# YIN YIN HTWE

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## EDUCATION

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### Master of Arts in Public Policy with 3.8/4 GPA June 2024 - June 2025

School of Public Policy, Chiang Mai University (CMU), Thailand

- Thesis on "Assessing the Implementation and Effectiveness of Myanmar's Climate Policy in Coastal Regions: A Case Study of Ye Township".

### Diploma in Teaching May 2024 - Feb 2025

Spring University Myanmar (SUM)

- Paper on "A Study of youth living in the coastal areas and their climate change awareness in the southern region of Myanmar".

### Diploma in Community Leadership and Social Studies Sep 2018 - Dec 2019

School of Kant Kaw, Thabyay Education Foundation, Yangon, Myanmar

- Paper on "Study of which Burmese daily newspaper is the best-sold on average and why around Hle Dan and Bu Thar Yone Area in Yangon, Myanmar, March 2019".

### Diploma in English June 2016 - Feb 2018

Mon Youth Misionary Association (MYMA), Ramannyahtta Buddhist University

- Research on "Paper Project of Study on Air Pollution in Yangon Region, Myanmar (2017)".

### Bachelor of Arts in Geography Dec 2013 - Sep 2017

Mawlamyine University, Mon State, Myanmar

- Thesis on "A Geographical Study of Urban Land Use on Mainglon Ward in Loikaw Town, Karenni (Kayah) State, Myanmar".

## ADDITIONAL INFORMATION

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- **Technical Skills:** Scheduling and Organization skills, Reporting and Presentation, G-suite and Microsoft Office/Teams.
- **Languages:** Mon, Burmese, English, Basic Thai, and Mandarin.
- **Certifications:** Green Leader, Social Protection for Sustainable Development (UNSCC), Google Advanced Data Analytics Certificate, Synergizing Disaster Risk Reduction and Climate Change Adaptation Thought Leadership (UNSSC and UNDRR), Integrating Education for Peace and Sustainable Development Initiative into Teaching and Learning (UNESCO).
- **Awards/Activities:** Winners of two second-runner-up awards in public speech contest and climate change photo competitions, and selected as the most-improved student award of the 2017-2018 intake, participated in **three international conferences**.
- **Workshops:**
  1. Myanmar Emerging Leaders: 2025 Policy and Leadership Program, UBC Myanmar Initiative, **The University of British Columbia** (July 11-13, 2025), Youth For Peace Fellowship.
  2. Creative and Just Environment and Climate Change Engagement Workshop, **National University of Laos, Laos** (5-9 August 2024).
  3. Qualitative Research on Climate Change Workshop, Faculty of Social Sciences, **Chiang Mai University** (9-16 Jan 2024).
  4. Community Storytelling and Place-based Education: Learning with Memory Workshop, **Chiang Mai University** (28 Nov - 11 Dec 2023).